

Dress Code Violations

- **Violation 1**
 - o If student has a change of clothes, student is sent to change clothes, assigned a 30 minute detention on the small detention form (see picture on right), and the incident is noted on the new PBIS Corrective Behavior (long) Form (see picture below). Have student sign and give them the Goldenrod copy of the form
 - o If student does not have a change of clothes or refuses to change student is sent to their AP on a corridor pass. Teacher fills out corridor pass with the "Reason" being filled in as Dress Code Violation. Teacher then notes the incident on the new PBIS Corrective Behavior (long) Form (see picture below). Once the student returns have the student sign the form and give them the Goldenrod copy. AP places student in ISS if clothes cannot be brought to the school.
- **Violation 2**
 - o Same as violation 1 but parent must be contacted. Give student the Pink copy this time
- **Violation 3**
 - o Same as violation 1 but parent must be contacted again. Give student the Yellow copy this time.
- **Violation 4**
 - o Fill out a Discipline Referral, staple the complete filled out Corrective Behavior Form, and turn this in to the AP

Cell Phone Violations

- **Violation 1**
 - o Ask the student to put their phone away politely. Note incident on the new PBIS Corrective Behavior Form. Have student sign the form. Restate rules. Give them the Golden Rod copy.
 - o If student refuses to put their phone away, student is sent to their AP on a corridor pass. Teacher fills out corridor pass with the "Reason" being filled in as Technology Refusal. Teacher then notes the incident on the new PBIS Corrective Behavior (long) Form (see picture below). Once the student returns have the student sign the form and give them the Goldenrod copy.
- **Violation 2**
 - o Ask the student to put their phone away politely. Teacher assigns a 30 minute detention on the small detention form. On the small detention form "Technology" is not a violation that can be circled. The teacher needs to write in "Technology Violation" on the form. Note incident on the new PBIS Corrective Behavior Form. Have student sign the form. Restate rules. Parent contact must be made. Give student the Pink copy.
 - o Refusal policy is the same as violation 1
- **Violation 3**
 - o Student now loses their phone for the rest of the period. The teacher needs to politely ask for the student's phone. Teacher holds on to phone and hands back at the end of the period. Note incident on the new PBIS Corrective Behavior Form. Have student sign the form. Restate rules. Parent contact must be made. Give student the Yellow copy.
 - o Refusal policy is the same as violation 1
- **Violation 4**
 - o Fill out a Discipline Referral, staple the complete filled out Corrective Behavior Form, and turn this in to the AP

Leaving Class without Permission

- **Violation 1**
 - o Conference with the student about the importance of being in class throughout the period. Teacher assigns a 30 minute detention on the small detention form for IWRA. Note incident on the new PBIS Corrective Behavior Form. Have student sign the form. Restate rules. Give student the Goldenrod copy.
- **Violation 2**
 - o Conference with the student about the importance of being in class throughout the period and that this is the 2nd time this has occurred. Teacher assigns a 30 minute detention on the small detention form for IWRA. Note incident on the new PBIS Corrective Behavior Form. Have student sign the form. Restate rules. Parents must be called. Give student the Pink copy.
- **Violation 3**
 - o Conference with the student about the importance of being in class throughout the period and that this is the 3rd time this has occurred. Teacher assigns a 30 minute detention on the small detention form for IWRA. Note incident on the new PBIS Corrective Behavior Form. Have student sign the form. Restate rules. Parents must be called. Give student the Yellow copy.
- **Violation 4**
 - o Fill out a Discipline Referral, staple the complete filled out Corrective Behavior Form, and turn this in to the AP

Cheating (minor assignments)

- **Violation 1**
 - o Select an intervention that you feel appropriate for your classroom. Note incident on the new PBIS Corrective Behavior Form. Have student sign the form. Restate rules. Give student the Goldenrod copy.
- **Violation 2**
 - o Same as violation 1 but parent must be contacted. Give student the Pink copy this time.
- **Violation 3**
 - o Same as violation 1 but parent must be contacted again. Give student the Yellow copy this time.
- **Violation 4**
 - o Fill out a Discipline Referral, staple the complete filled out Corrective Behavior Form, and turn this in to the AP

Cheating (major assignments)

- **Fill out a Discipline Referral and turn this in to the AP**
 - o If a teacher decides to let a student make up the major assignment, the student's AP will handle discipline.
 - o If a teacher decides to assign the student a zero for the major assignment, this will be the student's discipline.